

Criteria for two extra contract days for teachers

Expectations

Teachers need to provide reasonable evidence to their school principal with how they used their time on the two extra contract days. Teachers have the discretion to use their extra contract days prior to or outside of their 182 school day duties. Non-structured or informal time at the school would not meet criteria. Documented Hour logs /time sheets need to be provided to the principal to demonstrate evidence of time spent outside of -182 contracts days. **Any of the following options can be combined to meet the 16 hours criteria.**

Criteria Options:

- **Transition days and curriculum development.** Developing curriculum maps, lesson plans, achievement evidence rubric for improved instruction and learning. Organizing and planning for upcoming year. Copies of lesson plans, transition activity, or maps need to be provided to the principal for evidence.
- Attending a **professional development** day or days not provide by the district and outside of the 182-day contract time. This could include training/workshops from CUES, UEN, and other trainings customized for the teachers needs. The PD schedules and workshops need to be provided to the principal.
- **Collaborating with a fellow teachers' on eliminating barriers and closing the learning GAP.** This would include looking at student achievement data and developing strategic plans to improve learning. Data points can included comparing year to year achievement, monitoring beginning of year, mid year end of year progress for students. A strategic plan needs to be provided to the principal for evidence.