



Policy #2072 Educator Exit & Engagement Survey Policy

Purpose

State Board rule R277-325 outlines the expectation that school districts will attempt to collect surveys from exiting teachers. The board rule also requires school districts to create a policy to limit access to survey results and to “prevent identification of educators who complete the survey.” Surveys may provide objective and subjective data for use by Piute County School District, as well as the Utah State Board of Education (USB E) and other relevant, authorized parties.

Access

Access to survey results will be granted to the School Board, Superintendent, and Business Administrator. The Superintendent may also designate another employee to administer the surveys and compile results. Access will be granted to the USB E as required by state statute and state board rule. Access will only be provided to third-party survey administrators authorized by the school district.

Administration and Identification Protection

Piute County School District shall administer public educator exit and engagement surveys to educators (i.e. classroom teacher, preschool teacher, special education teacher, or school-based specialist) as required by Utah state statute, USB E administrative rule and school district policy. The school district shall utilize the USB E recommended platform for survey questions in order to assure data quality and uniformity. The school district recognizes the responsibility of its Board and staff to protect Personally Identifiable Information (PII), which may be sensitive, private or protected under Utah’s Government Records Access Management Act (GRAMA). To properly administer surveys, and in order to protect PII, the school district will use only secure methods of survey administration, data collection and transfer. The intervals for administration of surveys will be in accordance with USB E rules. All required data shall be submitted to the appropriate USB E personnel or systems by June 30 of each calendar year.

Consistent with USB E rule, surveys:

- Shall allow each Educator to remain anonymous
- May NOT request the Educator’s CACTUS ID number
- Shall ask each Educator to identify the Educator’s Local Education Agency (LEA)
- May ask each Educator to voluntarily identify the Educator’s school
- May ask each Educator to provide basic non-identifying demographic data as requested by the State Superintendent

Adopted 4/14/20
