



APPROVED

## SEPTEMBER 2017 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **September 12th, 2017** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:07 P.M. Present were Erin Jensen, Teresa Morgan, Jeremy Pearson, Marty Morgan, and Rickey Dalton. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Gloria Fox, Stacie Gass, Cameo Lindgren, and Shauna Bagley.

**Work Meeting and Finance Committee:** The school board held a work meeting and Finance Committee meeting at 2:00 PM in the board room. The work meeting involved reviewing Chapter 1 of the book “Multipliers”. The board is reading the book together and reviewing principles of leadership. The finance committee discussed progress towards the special election for the voted levy, reviewed the FY17 external audit, and reviewed some changes in internal controls.

### I. Opening Remarks

President Erin Jensen welcomed everyone to board meeting at 3:07 PM.

Opening remarks were offered by Erin Jensen.

### II. Citizen Dialogue

- None

### III. Discussion Items

#### A. Teachers on APTs, SAEPs, and Restricted Licenses

- Georgi Dalton is endorsed to teach Art Foundations I but not Art Foundations II, Morgan Hoyt is seeking licensure for Skilled and Technical Education but the Ag Biology class needs separate licensure. The Board would need to approve a site only license for those two classes to be taught. Koby Willis is teaching Computer Technology II and Concurrent Enrollment Business Web Design. His license expired in 2015 and he is going through the license renewal process.
  - Stacie Gass joined the meeting at 3:14 PM
  - The Superintendent explained that the CUES region is offering Academic Pathway to Teaching classes for new unlicensed teachers. The courses are not mandated by the state but the local school board can require new unlicensed teachers to take these classes. The region would like to see uniformity across the districts.
  - The board was very in favor of local control of deciding what courses the APT candidates should take, but the board also felt that the students and teachers would be better served by taking the courses.
  - Gloria Fox left the meeting.
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## **B. Student Fees, Charges, Fines, and Waivers Policy 2nd Reading**

- The board reviewed this policy for the second time. The board felt the small changes between readings adequately prepared the policy for board approval.

## **C. Wall of Fame Discussion**

- The board again discusses some of the advantages and disadvantages of having some type of “Wall of Fame”. Other schools were contacted and their procedures for nominating people for the “Wall of Fame” were presented. The board still had lots of hesitation because in the past some similar recognitions have had a more negative effect in than positive. It’s difficult to recognize all the good that has been and is being done.

## **D. Evaluation Policy Revision 2nd Reading**

- The board again discussed the evaluation policy with some of the revisions that are being required by the state. The board discussed the difference between summative and formative evaluations. The board discussed drop in’s and certified raters.
- Cameo Lindgren joined the meeting at 4:10 PM.
- Paul James joined the meeting at 4:19 PM.
- After lots of discussion the board felt that the policy should come back for another reading.

## **E. Data Governance Policy 1st Reading**

- The Data Governance Policy presented is a sample from the state. The state law required that a policy for data governance be put in place before October 1st, 2017. The board felt that state sample policy should be adopted to meet the deadline and then the policy should have further revisions in future meetings.

## **F. Hiring Policy Revision 1st Reading**

- The board discussed the Hiring Policy. The first part of the discussion was about how involved the school board should be in hiring school principals. A state study showed that only two school districts include the full school board in hiring a principal. After some discussion the board felt that portion of the policy should stay the same.
- The board also discussed what is and is not included on hiring committee rubrics. At times the candidate document submissions like resumes, cover letters, and applications are not weighted on the rubric. The board discussed how detailed rubrics should be and what value is gained by giving more or less weight to different parts of the hiring process.
- The board made some small revisions to the process and elements of the rubrics and left the rest of the policy as it is written.
- Stacie Gass left the meeting.

## **G. Technology Support**

- Paul James explained that there has been such a growth in the amount of technology that there is need to have some additional technology support. The board discussed some of the ideas that have been proposed and done before to help and why they did or did not work. Paul explained that he wanted to make the board aware of the need and then he would have a proposal for a later meeting.
  - Cameo Lindgren left the meeting at 5:21 PM.
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## **H. Middle School Credit Changes And Updates**

- The board reviewed the changes to the middle school requirements made by the Utah State School Board. The board does not have to change anything about current requirements for this year but they are no longer required to have physical education as a required middle school class. Digital Literacy will be a required class for 8th grade in the 2018-2019 school year.
- The board decided that the discussion should come back in a later meeting to determine if any changes should be made to the middle school credit requirements.

## **I. Special Education Policy**

- Heidi Hansen sent the board a Special Education Policies Handbook. Heidi indicated that only a few changes were made to the policy between last year and the current year.

## **IV. Information Items:**

- A. Adult Education Structure:** The Adult Education program is trying to establish more regular hours at the high school. 2 students have been added and there is a group of other students that would like to start this week. With the influx of students some of the high school teachers have been recruited to help the program.
- B. USBA Priorities:** The USBA has published their priorities for the coming legislative session. The priorities include increases in NESS funding and property tax equalization. Both would be good for Piute County School District.

## **V. Action Items**

### **A. Board Minutes, Payroll, and Vouchers**

- Motion was made by Rickey Dalton to approve the August 2017 Board Meeting minutes, the August payrolls, and district vouchers #180035 - #180147. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

### **B. Policy Revisions**

- Motion was made by Teresa Morgan to suspend the rule for three readings and approve the Student Fees, Fines, and Waivers Policy on the 2nd Reading, the Hiring Policy revision on the 1st reading, the Data Governance Policy on the 1st reading, and the Special Education Policy Handbook on the 1st reading. Seconded by Jeremy Morgan.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

### **C. Positions**

- Motion was made by Rickey Dalton to approve Naomi Holmes as a PHS sweeper, Scott Bagley as a PHS Activity Bus Driver, Christy Ivie as a BTSA Music Specialist, Makayla Davis as a paraprofessional, Frank Huntington as the head softball coach, and Conner Davis as a paraprofessional. Seconded by Marty Morgan.
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- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

#### **D. Site Only Licenses**

- Motion was made by Marty Morgan to approve a site only license in Art Foundations II for Georgi Dalton, and a site only license in Ag Biology for Morgan Hoyt. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

#### **E. APT Requirements**

- Motion was made by Teresa Morgan to approve the protocol that all APT candidates take all 4 regional APT classes. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

### **VI. Executive Session**

- **5:49 P.M.** Motion was made by Marty Morgan to enter into executive session for discussion of character and competence of individuals and collective bargaining. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
- Rickey Dalton left the meeting at 6:43 P.M.
- The board left executive session at 7:11 P.M.

### **VII. Adjourn**

- Motion was made by Jeremy Pearson to adjourn the September 12th, 2017 meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
  - Rickey Dalton was absent, Jeremy Pearson voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (4-0).
  - Meeting Adjourned **8:18 P.M.**
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