



APPROVED

November 2016 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **November 8th, 2016** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:15 P.M. Present were Erin Jensen, Teresa Morgan, Joyce Sudweeks, Marty Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Don Yates, Stacie Gass, Sheree Fullmer, Kristy DeLange, Terecea Westwood, Heidi Hansen, Paula Wilde, Holly Nowers, Eugene King, Trever Barnson, Jason Strate, and Gloria Fox.

Work Meeting: The school board held a work meeting prior to the regular board meeting. School Board President Erin Jensen presented a training regarding the open and public meeting laws to the school board. This is a required annual training for Utah school boards.

I. Opening Remarks

President Erin Jensen welcomed everyone to board meeting.

Opening remarks were given by Erin Jensen.

- Eugene King left the meeting

II. Citizen Dialog

- None

III. Discussion Items

A. PLC Leader Reports

- Special Education Director Heidi Hansen reported on the progress of the special education Professional Learning Community (PLC) in the school district. The school district has 89 special education students. The school district has received some training with a robot named Milo. The robot has been very successful in helping students with autism improve their communication skills.
 - Heidi Hansen left the meeting
 - Jason Strate joined the meeting
 - Jo Whittaker was not able to attend to report on the Beverly Taylor Sorenson Music and Arts PLC.
 - Sheree Fullmer reported on the progress of the Literacy PLC. Sheree discussed that students are doing the UpStart online program at home in preschool, and the 1st and 2nd graders use Waterford Early Learning at home. The students will be participating in a Battle of the Books program. The PLC group has been continually monitoring DIBELS data and student benchmarks.
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- Don Yates reported on the Career and Technical Education PLC. Don explained that Shauna Bagley and Willie Maughan were attending a training required as part of our CTE program review conducted every 3 years. Don discussed how the PLC team has been modifying the CTE program to maximize course and pathway offerings.
 - Holly Nowers reported on the Math PLC. The PLC team has been working to educate teachers on accessing student benchmarks and using them to improve Math instruction.
 - Kristy DeLange left the meeting.
 - Trevor Barnson left the meeting.

B. CUES Report - CUES Director

- Jason Strate, the Central Utah Educational Services (CUES) Director, reported to the school board regarding the different services provided by the CUES office. Jason explained some of the technical programs that are housed by the CUES office and how the district benefits by participating in the consortium service center. Some of the services include Joomla web services, OverDrive online library services, stakeholder input survey services, and bulk purchasing services.
- Jason Strate and Sheree Fullmer left the meeting at 4:00 PM.

C. Policy #2099 Code of Ethics 1st Revision

- Don Yates left the meeting at 4:05 PM.
- Revision incorporates new state legislation regarding teacher conduct. The revision calls for teachers to acknowledge the code of conduct each year by signing off. The new legislation requires teachers to sign off by September 30th of each year.
- Eugene King rejoined the meeting at 4:06 PM.
- The board felt the policy revision should go to a second reading in the next meeting.

E. Adult Education Attendance Policy Revision 1st Reading

- Erin turned time over to Gloria Fox to discuss the policy revision. Gloria explained that new Adult Education reporting requirements meant that the policy needed to be modified.

D. Elementary Attendance Policy 2nd Reading

- The board reviewed the Elementary Attendance Policy. Stacie Gass and Holly Nowers voiced some concerns regarding the strictness of the policy. Holly felt that it was difficult to expect that level of attendance since the high school has had difficulty enforcing their attendance policy. Stacie Gass voiced that the language regarding administrative discretion might be scary because it might only work well when there is good administrators.
- The board discussed some of the pros and cons of the policy and ultimately decided that the policy should be reviewed by the teachers again and go to a third reading.
- Holly Nowers left the meeting at 4:57 PM.
- Eugene King left the meeting at 5:00 PM.

F. Policy #2053 Retirement Incentives Revision 2nd Reading

- Koby Willis explained that the first draft of this policy revision that included an early payment option were determined unnecessary. The second draft revision included no changes between
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the first and second reading. The revision omits the requirement to qualify for “Full” URS benefits, and adds a provision that any benefit reduction applied by URS will also be applied on the school district retirement benefit. The board felt comfortable with this revision.

G. One Time Salary Adjustment

- Koby Willis presented some historical and contextual background regarding school district one time salary adjustments. His presentation included past one time salary adjustments, fund balances, student enrollment, budget projections, and possible legislation related to school district funding.
- All board members expressed a great desire to show thanks to employees with as generous of a one time salary adjustment as can reasonably be provided.

IV. Information Items:

- A. **USBA** - The Utah School Boards Association annual conference will be in January at the Little America hotel.
- B. **New School Buses** - Two new school buses are being picked up this week. A 82 Passenger bus is being picked up in Georgia and a 29 passenger bus is being picked up in Oklahoma. The 29 passenger bus will replace the bus used to transport students from Greenwich to Koosharem Elementary. The 82 passenger bus will allow us to take the two 1993 school buses out of regular use and place them in reserve. One of the 1993 buses maybe placed on auction in the spring.

V. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Rickey Dalton to approve the October 2016 Board Meeting minutes, the October payroll, and district vouchers #170298 - #170408. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

B. Substitute Lists Revision

- Motion was made by Marty Morgan to approve the substitute list revision for all three district schools for substitutes that have a current background check. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

C. New & Revised Policies

- Motion was made by Joyce Sudweeks to suspend the rule for three reading and approve the Adult Education Attendance Policy revision on the first reading and the Policy #2053 Retirement Incentives revision on the second reading. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

D. Human Sexuality Committee and Curriculum

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- Motion was made by Marty Morgan to approve the Human Sexuality Committee and Curriculum for FY17. Seconded by Rickey Dalton.
 - Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

E. One Time Salary Adjustment

- Motion was made by Rickey Dalton to approve a one time salary of \$600 for employees contracted for 29 or more hours/week, \$300 for employees contracted for 15 - 28 hours/week, and \$150 for employees contracted less than 15 hours/week. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

VI. Executive Session

- **6:05 P.M.** Motion was made by Marty Morgan to enter into executive session for discussion of character and competence of individuals. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
- The board left executive session at 7:27 PM.

VII. Adjourn

- Motion was made by Marty Morgan to adjourn the October 11th, 2016 meeting of the Piute School District Board of Education. Seconded by Joyce Sudweeks.
 - Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
 - Meeting Adjourned **7:27 P.M.**
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