



APPROVED

## JULY 2015 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **July 14th, 2015** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:03 P.M. Present were Marty Morgan, Erin Jensen, Joyce Sudweeks, Teresa Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson, Technology Director Paul James, and Business Administrator Koby Willis. Guests at the meeting were Kennedy Sylvester, Heidi Hansen, Jodi Johnson, and Eugene King.

**Work Meeting:** The board of education held a open work meeting to evaluate the newly revised Hiring & Interview Policy. The discussion included procedures for hiring committees, assignments, transfers, reassignments, and job postings, and board involvement with the hiring process.

### I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

- Opening remarks were by Rickey Dalton.

### II. Citizen Dialog

- (24 Hours notice required to be on board meeting agenda)

### III. Discussion Items

#### E. Hiring/Interview Policy Revision and Update 1st Reading

- President Erin Jensen moved item E to the beginning of the discussion items to continue their discussion from the work meeting. Some of the discussed changes included allowing principals and directors to designate screening committee's, removing the language "pending board approval", and allowing building principals to assign or reassign coaching positions within their building.

#### C. Piute High Master Schedule Review

- To accommodate Kennedy's schedule the board moved the master schedule and Coaching Stipends discussions up on the agenda. The updated schedule includes the new hire Jamie Knight. Alan Raddon will be picking up the Biology courses and a medical physiology class to continue the CTE Health program and retain CTE Add-on WPU's.
- Marty Morgan asked Kennedy about the role of the Athletic Director and if a coach has time to do both duties. Kennedy explained that in most cases the athletic director is a coach. The board and Kennedy discussed some of the expectations of the athletic director.

#### F. Coaching Stipends

- The board reviewed the current stipend amounts for each sport and coach. The board discussed the years of various coaches and exceptions that have been made to the typical stipends.
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- The superintendent shared some research he had done on stipend amounts in other districts. Based on the average of the information collected, Piute's stipends are below average.
  - The board discussed the issue with the 7th hour P.E. classes being attached to sports practices. If the 7th hour is part of practice then the Coaches that are also Teachers would be being compensated twice for that time. To solve this issue the district has typically paid a lower stipend to coaches that are teachers than coaches that are not teachers.
  - Kennedy pointed out that the 7th hour P.E. classes are a class that students receive a P.E. or elective credit for and not necessary part of the coaching time. He also discussed that coaches have been allowed flexibility to determine the length of practices.

#### **G. Special Needs Room OES**

- President Erin Jensen brought up concerns with Oscarson not having a place outside of the classroom to work with Special Education students. Several different ideas were presented about methods and places for helping these students.
- It was recommended that the administration walk through the building and develop a recommendation for resolving the concern.

#### **D. Transportation Policy #9008 Update and Revision 1st Reading**

- The board decided to move the Transportation Policy #9008 up on the agenda to accommodate the schedules of the guests. This policy creates forms for parents to give permission for students to ride home from activities with someone other than their parents.
- The board felt comfortable with Form A and many other parts of the policy. The board felt that Form B still needed some discussion before approval.

#### **A. Policy #2087 A/B Revision 1st Reading/Legislative Updates Replace Policy 2087A/B**

- The school board read through a revision to Policy #2087 that combines Policy #2087A and Policy #2087B. The policy gives due process and career status to classified employees.

#### **B. Evaluation Policy 2nd Reading**

- The board accepted the recommendation of the Superintendent to table the Evaluation Policy to the August board meeting.

### **IV. Information Items:**

**A. Superintendent Report** - Math Night for Parents CES, Opening Institute Agenda, Civics Test for Graduation, Extended Day Kindergarten CES, CUES Rater-Reliability Training for Administrators, Speech-SPED, SPED Transition Meeting Info (Para Assignments), Job Openings

**B. Business Administrator Report** - USOE Letter regarding FY14 Financial Statements, ASBO National Conference / NSBA

### **V. Action Items**

**A. Board Minutes, Payroll, and Vouchers**

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- Motion was made by Rickey Dalton to approve minutes for Board Meetings held on June 9th, June 15th, and June 22nd, the June payrolls, and district vouchers #3911 - #4058. Seconded by Teresa Morgan.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **B. PHS Master Schedule Review**

- Motion was made by Joyce Sudweeks to approve revisions to the PHS Master Schedule with discussed correction. Seconded by Rickey Dalton.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **C. Custodial Bus Driver Position Approval**

- Motion was made by Marty Morgan to approve Jim Payton as a full-time custodian and bus driver at Circleville Elementary. Seconded by Joyce Sudweeks.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **D. Teacher / Volleyball Coach Position Approval**

- Motion was made by Rickey Dalton to approve Jamie Knight as a Teacher and Volleyball Head Coach at PHS and Breanna Robinson as the Assistant Volleyball Coach. Seconded by Teresa Morgan.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **E. SPED Job Description Approval**

- Motion was made by Joyce Sudweeks to approve the new Special Education Job Description. Seconded by Marty Morgan.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **F. Wrestling Coach Reassignment**

- Motion was made by Rickey Dalton to approve the reassignment of William Maughan to the head wrestling coach. Seconded by Marty Morgan.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **G. Board Meeting Schedule Update Year 2015 - 2016**

- Motion was made by Marty Morgan to approve the Board Meeting Schedule Updates for school year 2015 - 2016. Seconded by Teresa Morgan.

- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **H. Approval of Boys Assistant Basketball Coach**

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- Motion was made by Marty Morgan to approve Tim Westwood as the Boys Basketball assistant coach. Seconded by Rickey Dalton.
  - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

#### **I. Approval of Orderly Termination Policy Revision**

- Motion was made by Rickey Dalton to suspend the rule for three readings and approve the orderly termination policy revision on the first reading. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

### **VI. Executive Session**

- 6:40 P.M. Motion was made by Rickey Dalton to enter into an executive session. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

### **VII. Adjourn**

- Motion was made by Marty Morgan to adjourn the July 14, 2015 meeting of the Piute School District Board of Education. Seconded by Rickey Dalton.
  - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
  - Meeting Adjourned **7:39 P.M.**
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