



APPROVED

JANUARY 2015 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **January 13th, 2015** at the Piute County Commission Chambers in Junction, Utah. Vice-President Erin Jensen called the meeting to order at 4:08 p.m. Present were Marty Morgan, Erin Jensen, Joyce Sudweeks, Teresa Morgan and Rickey Dalton. Also present were Superintendent Shane Erickson, and Business Administrator Koby Willis. Guests at the meeting were Holly Nowers, Terecea Westwood, Kennedy Sylvester, Shauna Bagley, Sally James, Jodi Johnson, and Sheree Fullmer.

Work Meeting

- A work meeting was held at 3:00 p.m. The board was instructed by Sally James about Professional Learning Communities. Sally is on the school district PLC team and informed the board how PLC discussions are improving her classroom and others. The board was also instructed by Sheree Fullmer on some new literacy tools and activities.

I. Opening Remarks

Vice-President Erin Jensen welcomed everyone to Board Meeting.

- Opening remarks were by Rickey Dalton.

II. Public Hearing

A. Citizen Dialog

- Vice-President Erin Jensen gave a statement of public meeting guidelines and opened the floor for citizen dialog.

III. Discussion Items

A. New Board President/VP Elections

- Marty Morgan made the suggestion to make Erin Jensen the school board president. Marty's comments that Erin was organized and ready for the position were supported by Rickey Dalton, Joyce Sudweeks, and Teresa Morgan.
 - Motion was made by Marty Morgan to make Erin Jensen the school board president. Rickey Dalton Seconded.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.
 - Joyce Sudweeks suggested Marty Morgan for the position of school board vice-president. The rest of the board supported the suggestion.
-

-
- Motion was made by Joyce Sudweeks to make Marty Morgan the school board vice-president. Rickey Dalton Seconded.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.

B. Board Meeting Procedures/Locations

- Erin Jensen discussed training the board had received on Roberts Rules of Order for public meetings. Erin suggested the round robin idea for discussions. She also mentioned the idea holding school board meetings at individual schools. She suggested showing the presentation of Roberts Rules of Order from USBA at the next board meeting.
- Marty Morgan supported the idea of holding meetings at separate buildings and holding executive session after action items. This is so patrons can hear the board make the motions and actions.
- Rickey Dalton brought up the concern that items discussed in executive meeting would require an action item after. This would make it difficult to do all action items before executive session. Rickey also mentioned that the school board has previously meet at separate schools.
- Joyce Sudweeks supported holding board meetings at separate buildings and specifically mentioned holding at least one meeting annually in Koosharem.
- Teresa Morgan supported holding board meetings at separate buildings. She mentioned the benefits of the round robin discussion.
- Erin Jensen suggested meeting at each of the schools once each year and once each year in Koosharem. Erin supported incorporating action items into the meeting before executive session or holding executive session before the open meeting.
- Superintendent Erickson emphasized the importance of board discussion on issues between a motion and a vote. He also instructed the board of some rules of order.
- Erin Jensen suggested further discussion of these topics in the next meeting.

C. Extracurricular Activity Scheduling

- Erin Jensen turned some time to principal Sylvester for discussion. Kennedy mentioned that coaches are encouraged to beware of community activities when scheduling games. Without Softball only 6% of PHS athletic contests are held on Tuesday nights. Softball has a game on 6 Tuesday nights. Softball is playing in 2A and most 2A schools have activity nights on nights other than Tuesday and therefore schedule more Tuesday night games. Shauna mentioned that coaches really do try to avoid Tuesday nights but coaches from other schools are also trying to avoid certain nights. With Softball only 19 of 137 PHS athletic contests are scheduled on Tuesday nights. Only 13 of those 19 contests were scheduled by PHS coaches, the reminder were scheduled by the region or state.
 - Superintendent Erickson explained that the school district cannot legally mandate coaches to schedule games on certain nights to accommodate religious groups.
 - Marty Morgan brought up the discussion of bigger gate receipts with Friday and Saturday night games. Most gate money goes directly back to Piute athletics. Kennedy mentioned that
-

Kane school district pays a \$100 stipend to coaches for every Saturday game. It's also hard on coaches to do lots of Saturday games.

- Rickey Dalton expressed gratitude for all the coaches, and teachers that work hard to accommodate all parties.
- Joyce Sudweeks mentioned the efforts to come to a consensus in the region on this matter.
- Teresa Morgan stated that there wasn't a need for a policy because the discussion was a consensus. Joyce Sudweeks supported not pursuing a policy to address the concern.

D. Principal Reports

- Kennedy Sylvester reported for Piute High School. He stated that the high school is working hard. He explained some variables of the school grading system. He addressed some the efforts to prepare for SAGE testing, the ACT, and other summative student testing. The high school has planned some trainings with CUES to help prepare for and manage SAGE testing. Kennedy explained the implementation of the Junior High credit recovery program. 76% of Piute High School juniors and seniors are enrolled in some type of college level course. Holly Nowers stated that she has her largest concurrent enrollment math class yet. The class requires a 23 on the math section of the ACT to get in. Shauna Bagley said 89% of students are enrolled in a CTE course and 80% are scoring 80% or better in their courses. FBLA has 34 members, FFA has 29 members, and FCCLA has 11 members, Mr. Thomas has also started a new programming club that meets once a week. Piute placed 18 students in the top 10 at Region FBLA. 22 students are registered for state FBLA. FFA has had several competitions with several students placing. Homecoming is the week of January 20th. Shauna and Kennedy highlighted some of the accomplishments of the athletic teams. William Maughan is working on suicide prevention and bullying prevention programs.
 - Terecea Westwood reported on Circleville Elementary school. The elementary held a Christmas program and are planning on holding a spring concert. Terecea brought some samples of the 4 square writing program being used at the elementary school. Mr. King and Mrs. Gass have been working hard to implement STEM education. The district received a grant for some math and science programs. Stacey Gass received a telescope to do science projects in her classroom. The 5th graders did an electric village. The elementary has held several professional development workshops. Jo Whittaker has made a school Facebook page to highlight things at the elementary school. The elementary has worked hard to reduce the amount of interrupted instruction time. Over Christmas Break new lights were installed in classrooms and more lights are coming to be installed over spring break.
 - Jodi Johnson reported for Oscarson Elementary. Oscarson teachers and staff have participated in several professional development trainings. Almost all students are on reading level. Jodi thanked the board for the purchase of the Reading Wonders program. Jodi spoke to the impact the new programs will have on test scores. Jodi mentioned purchasing a K-3 reading program supplement that Beaver School District is using. Jodi mentioned that it has been very helpful to have a district literacy coach and to have the high school counselor come to the elementary. 44% of students are resource students. Jodi mentioned the help of Jo Whittaker helping with
-

art and Mr. Barber helping with music. Jodi discussed some of the ways the school has incorporated iPads into classrooms. Oscarson's PTO president runs the school Facebook page.

- Erin Jensen expressed thanks from the board for the principals and all they do for the students in the school district.

E. IT Support Job Description 1st Reading/Key Fob Use

- Erin Jensen asked for comments or suggestions on the IT Support job description. Erin requested that feedback be given from Monique before making a motion to approve the job description.
- Erin read parts of the Key Fob Use policy. Rickey discussed patrons wanting to use the building to exercise in the weight room. No changes were made to the current policy.

F. PA Systems In Elementary Schools

- Superintendent Erickson discussed the need for a PA system. Paul James has requested bids from Central Electric Supply for the systems in each elementary. The combined cost for equipment would be over \$10,000. The board reached a consensus to research the cost for labor and revisit the issue later.

G. Uninterrupted Instruction Time - Improving our System

- Superintendent Erickson discussed concerns with activities, events, and athletics interrupting instruction time. Kennedy Sylvester explained that there was actually more instruction time in the 4 day school week. The high school makes several accommodations to help preserve instruction time. Sheree Fullmer mentioned the bookmobile as an activity that interrupts some instruction time. She suggested having the bookmobile come in the afternoon when there is more flexible time for students.

H. CES Trust Lands Plan - Amendment

- Circleville elementary had a large trust lands carryover from FY14. An amendment needed to be made to the school plan for FY15 to accommodate spending the carryover. The amendment includes additional Chromebook laptops and additional Reading Wonders materials.
- Motion was made by Marty Morgan to approve the amendment to the Circleville trust lands plan. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen, Teresa Morgan voted Aye. Motion carried.

I. Board Compensation Policy 1st Reading

- Erin Jensen discussed not liking that board per diems are being paid at the end of the year.
 - Marty Morgan stated that he didn't like some of the per diems and payments board members have received for extra meetings in the past. Marty read parts of the proposed policies. Marty recommended not paying any per diems for board members. Marty expressed support for the first proposed board compensation policy.
 - Rickey Dalton stated that he was in favor of removing per diems for travel to board meetings. He is in favor of board members receiving per diems for region and state meetings. Rickey gave some history on board members compensation. Rickey stated that he didn't need the compensation for extra meetings.
-

-
- Joyce Sudweeks voiced support for not receiving per diems for travel to regularly scheduled board meetings. Joyce voiced support for continuing per diems and mileage to regional and state meetings.
 - Teresa Morgan supported not paying per diems of any kind for board members.
 - Erin pointed out that milage covers both wear and tear as well as gas cost. Erin supported not paying per diems for travel to regular board meetings. Erin supported the school board receiving compensation for extra school board meetings.
 - Superintendent Erickson shared his thoughts that the payments are fair and equitable. It's fair for board members to request the per diem compensation or not to.
 - Rickey Dalton recommended taking another month to consider revisions to the two draft policies and revisit the discussion next month.

J. NSBA Conference

- Superintendent Erickson explained the history of funding board member travel to National School Boards Association conference. Superintendent Erickson asked the board how they would like to handle the conference going forward.
- Erin Jensen voiced that the NSBA conference is beneficial. Erin suggested that only one or two board members should attend each year. Erin suggested that the one or two that go would come back and report to the rest of the board.
- Teresa Morgan mentioned that she did learn a lot from the state school board meeting. Teresa supported Erin's idea to have only one or two people attend each year.
- Joyce Sudweeks mentioned the value of the school board association meetings. Joyce expressed her support of sending just the Superintendent this year.
- Rickey Dalton also expressed that the conferences are valuable and beneficial. Rickey supported the idea of rotating who goes to NSBA each year.
- Marty Morgan supported the idea of the entire board attending every other year. He discussed the value of having the entire board together outside the board meeting setting.
- The board came to a consensus that the Superintendent should go this year and the board will discuss who will go to the conference each year.

IV. Action Items

A. Approval of Board Minutes and Vouchers

- Motion was made by Joyce Sudweeks to approve the minutes of the December 2014 Board Meeting, the December payroll, and district vouchers #3216 - #3318. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.

B. Circleville Pre-School Bus Aide

- Motion was made by Rickey Dalton to approve Maria Rodriguez as the Circleville Pre-School bus aide. Seconded by Joyce Sudweeks.
-

-
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.

C. CES Trust Lands Plan - Amendment

- Motion was made by Marty Morgan to approve the amendment to the Circleville trust lands plan. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen, Teresa Morgan voted Aye. Motion carried.

D. New School Board President and Vice-President

- Motion was made by Marty Morgan to make Erin Jensen the school board president. Rickey Dalton Seconded.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.
- Motion was made by Joyce Sudweeks to make Marty Morgan the school board vice-president. Rickey Dalton Seconded.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.

V. Information Items:

- A. Senior Trips** - Piute High School senior trips have grown bigger over the years. State risk management has said that they typically do not cover student trips out of the country. They also do not advise trips out of the state. There is also a concern with supervision. Because it is a school sponsored activity there must be supervisors and supervisors must stick to the professional conduct standards expected for all school sponsored activities. In order for the school district to remove liability the senior trip would have to be managed by parents and removed from the school. This year's seniors have already made reservations and payments. Next years seniors have already raised a large amount of money through the Bird Feeder. No changes to the current senior trip procedures has been made, but changes will be necessary in coming years.
- B. CES Light Project** - Circleville elementary received new lights in the classrooms over Christmas break. New lights in the hallways and the gymnasium will be put in over spring break.

VI. Executive Session

- 7:35 p.m. Motion was made by Rickey Dalton to enter into executive session. Seconded by Marty Morgan.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.
-

-
- 10:00 p.m. Motion was made by Rickey Dalton to return from executive session to open meeting. Seconded by Joyce Sudweeks.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.

 - Motion was made Marty Morgan to adjourn the January 13, 2015 meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried.
 - Meeting Adjourned **10:00 p.m.**
-