

## **JANUARY 2014 BOARD MEETING MINUTES**

The regular board meeting of the Piute County School District Board of Education was held on January 14, 2014 at the Piute County Commission Chambers in Junction, Utah. President Derrin Jensen called the meeting to order at 4:10 p.m. Present were Marty Morgan, Erin Jensen, Derrin Jensen, Joyce Sudweeks and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Jeff Barben. Guests at the meeting were Sheree Fullmer, Don Yates, Kendall Torgerson, Paul James and Kendall Allen.

### **Work Meeting**

A work meeting of the Piute County Board of Education was held at 3:00 p.m. Board members evaluated Superintendent Erickson and Business Administrator Jeff Barben.

### **I. Opening Remarks**

Opening remarks were by Joyce Sudweeks.

President Derrin Jensen welcomed everyone to Board Meeting.

### **II. Public Hearing: none**

### **III. Discussion Items:**

#### **C. Directors Report CTE, SPED & Update on IT Progress**

President Jensen gave time to CTE Director Don Yates. Don handed the board members a sheet detailing the goals for CTE program, the list of courses offered and the financial breakdown. We really have a good number of CTE classes for a school as small as our high school. Don is concerned that we will not be able to keep class sizes at the required levels because of the number of classes offered and the budget cuts that hit the CTE Programs. Superintendent Erickson had asked Don to be more visible in the district and Don has followed through and been in the high school more often. Superintendent Erickson thanked don for his report. Don complimented the CTE teachers for how well their students are doing in the CTE programs. Students are recognized as pathway completers with cords that they wear at graduation. Kendall Torgerson, Special Ed Director, reported on the special education program. Superintendent Erickson acknowledged that Kendall has had serious problems with his eye that required surgery. The district currently has 55 students that are identified as special education students, the highest number being learning disabled. Susan Morgan has begun working with Special Ed students for 3 class periods per day. President Jensen asked if preschool is part of Special Ed. Superintendent Erickson stated that all preschool kids are certified as level three special education students. Superintendent Erickson explained that the paperwork for Special Ed is quite rigorous and thanked Kendall for all that he does for the district. Kendall also mentioned that the Drivers Ed program is available to students and working well. Board members thanked Kendall for his presentation.

Paul James and Kendall Allen presented on the IT program. The IT program has run relatively smoothly during the interim, while we search for a new IT director. The system has crashed several times but Paul has been able to bring it back online fairly quickly. We have access to all of the programs and systems. By the end of the week, we should have the marquee updated. We

need to purchase a monitor for the cameras in the busses. School board members thanked Paul and Kendall for their help.

#### **D. Projected Enrollment for Next Year**

Superintendent Erickson stated that we are 39th out of 41 districts in student population. Our student population has fluctuated over the last 5 years. We are down a little bit currently. Marty Morgan asked about projections for preschool. Superintendent Erickson discussed with the board members an upstart grant that could help fund preschool for the next four or five years.

#### **A. NESS Plan (Brainstorm) Update for Legislators**

Superintendent Erickson updated the board on the legislative issues including NESS funding. We are not sure if a NESS funding increase will be presented as a bill this legislative session.

#### **B. Review Applications for IT Director/Specialist Position**

We have received seven applicants for the IT Director position. Superintendent Erickson asked board members when we want to do interviews. Board members will review applications in executive session.

#### **E. Third and Final Reading on Transportation policy**

President Jensen asked if any of the board members had questions about the transportation policy. No one did. Moved to action items.

#### **F. School Board Goals and Objectives 2014-15**

Superintendent Erickson handed out the goals and objectives for the district for the 2014-15 school year. The goals include safety and security for students, instruction aligned to the Utah Core Standards, professional staff development, evaluation, College and Career Planning, strengthen communication with parents and community and ensuring the most effective use of funds. Superintendent Erickson would like approval to purchase the Observertab evaluation software that 38 of the 41 districts are using. Ricky Dalton asked what more we can do to help some of the students who are not coming to school. Superintendent Erickson explained that we do all that we can to get students in school and make them feel welcome, but at some point we need to pursue legal avenues to comply with the laws of the state. Superintendent Erickson suggested that the board draft a board resolution that clearly specifies the motto and philosophy of the school board.

#### **G. Bus Substitutes and Food Services Position**

Superintendent Erickson asked if we want to pursue getting bus substitutes. Board members expressed that it is always good to have additional substitute drivers. Superintendent Erickson will approach Tina Sudweeks to arrange a training for substitute bus drivers. We have received three applicants for the food service worker position. We will be interviewing next Wednesday.

#### **H. Other**

President Jensen stated that the movie theatre in Panguitch will offer a movie fundraiser for the school programs. Board members felt that it would be okay to work out a fundraiser for selling tickets that could be used for any movie, but did not want to sponsor any individual movies.

Superintendent Erickson handed out the Master Board Awards that were received at the USBA Conference. Master Board Awards recognize that the board members have completed goals in Continuous Improvement, Advocacy, Community Engagement, Collaborative Relationships, Accountability and establishing a foundation for effective governance. Board members were commended for the work that they completed to receive the Master Boards Award.

## **V. Executive Session:**

6:25 p.m. Motion was made by Rickey Dalton to enter into executive session to discuss personnel. Seconded by Marty Morgan. All voted Aye. Motion carried.

9:55 p.m.. Motion was made by Rickey Dalton to return from executive session. Seconded by Erin Jensen. All voted Aye. Motion carried.

## **V. Action Items:**

### **A. Approval of December 2013 Board Minutes and Vouchers**

Motion was made by Erin Jensen to approve the minutes of the December 2013 Board Meeting, and to also approve vouchers #1866-1972. Seconded by Marty Morgan. All voted Aye. Motion carried.

### **B. Transportation Policy**

Motion was made by Marty Morgan to adopt the Transportation Policy. Seconded by Joyce Sudweeks. All Voted Aye. Motion carried.

## **VI. Information Items:**

**A. Professional Development.** Training will be on PLC Teams for the elementary teachers, the high school will be working on accreditation.

**B. School level PLC.** Address in the next meeting.

**C. District Custodial Projects.** We are looking at the possibility of an addition to Oscarson Elementary and may need to replace bleachers at the high school.

**D. District Safety Team Meeting Outcomes.** Joyce shared her experience with the lockdown evacuation drill. She felt that the students and teachers did very well and teachers and administrators learned valuable lessons.

Motion was made by Marty Morgan to adjourn the January 2014 meeting of the Piute School District Board of Education. Seconded by Rickey Dalton. All voted Aye. Motion carried. Meeting Adjourned 10:02 p.m.