

AUGUST 2013 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on August 13, 2013 at the Piute County Commission Chambers in Junction, Utah. President Derrin Jensen called the meeting to order at 4:10 p.m. Present were Marty Morgan, Erin Jensen, Derrin Jensen, Joyce Sudweeks and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Jeff Barben. Guests at the meeting were Dan Springer, Alan Raddon, Dorothy Raddon, Phil Singleton and Gloria Fox.

A work meeting of the Piute County Board of Education was held at 2:00 p.m. Board members received training on legal issues that board members need to be aware of from Sol Garcia and Bruce Garner from Utah Risk Management.

I. Opening Remarks

Opening remarks were by Marty Morgan.

President Derrin Jensen welcomed everyone to Board Meeting.

II. Public Hearing: none

III. Discussion Items:

A. Head Wrestling Coach

President Jensen turned time to Superintendent Erickson. Superintendent Erickson introduced Alan Raddon as the new wrestling coach. He has taught school for 39 years and coached for 36. Superintendent Erickson expressed his confidence in Coach Raddon and his commitment to the students in the district. He will also teach health and PE and coach wrestling during the wrestling season. Coach Raddon expressed his desire to work with students in the district.

B. Welding Updates

President Jensen gave time to Dan Springer to update the board on the welding program. Dan explained that when the welding vents were installed they were inadequate and now they are a safety risk. Superintendent Erickson explained that the exhaust system is a safety concern for the students in the district and needs to be addressed. The exhaust system needs to exhaust sideways. Don Yates is working to increase the exhaust vent capacity, but that alone will not be adequate. President Jensen asked if welding is on the schedule this year. Dan replied that welding will not be offered as a class, but will be offered through the new Ag Mechanics class. Dan estimated that to upgrade the metal shop to what he would like would cost \$25,000-30000. Superintendent Erickson asked what the priorities would be for next year. Dan felt the first priority would be the exhaust system and new welders. Board members discussed different options with Dan. Board members asked Dan to get bids on different proposals and discuss with Superintendent Erickson.

C. New Bus Request Proposal

Superintendent Erickson introduced Phil Singleton. Phil presented the new vehicle request that is web based. Employees will need to fill out a vehicle request form that will email all principals to better coordinate vehicle usage. Gloria will not release cars until the requests are signed by principals.

D. iPad Filters

Phil Singleton presented on the new filtering appliance. Devices are all filtered and each device has an IP address assigned. We block all web-based email. The App Store will also be filtered. Superintendent Erickson referenced a parent's concern that will be solved with this new filter.

Parents can request filter logs for their students device. Superintendent Erickson complimented Phil on keeping up with all of the technical innovations in filtering and Internet. Phil also suggested that we make public key fobs given to board members that could be loaned to citizens.

E. District Vision and Plan/Evaluation Plan Review and Discussion

Superintendent Erickson presented the district vision and plan to the board members. 1.

Summative and formative evaluations district wide 2. PLC teams will be expanded to all schools. 3. Full implementation of FFA. 4. Research and Evaluate A/B Schedule. 5. Implement full Rosetta Stone program 6. Enhance Tier 2 Technology Plan. 7. Implement School Safety Plan. 8. Continued Improvement and Technological innovation. Superintendent Erickson reviewed the vision and plan and referred board members to the handout on the evaluation plan.

F. Professional Development Plan

Superintendent Erickson outlined the professional development trainings for the 2013-14 school year. There will be two days of training spread out over 4 days throughout the year.

Superintendent Erickson shared the details of each training with the board members.

G. Emergency Preparedness Policy

Superintendent Erickson referred board members to the Emergency Preparedness Policy that they had received via email. President Jensen moved the policy to a third reading.

H. Purchasing Policy

President Jensen asked if there were any questions regarding the purchasing policy. Jeff Barben explained that the policy needs to be approved by the board by September 15 as well as cash receipts policies and fundraising policies.

I. PHS Master Schedule

Superintendent Erickson submitted the Master Schedule to the board members and reviewed the changes in the schedule. A Resource Language Arts Class, Ceramics and two Ag Systems & Mechanics Classes have been added to this year's schedule.

J. Use of District Vehicles/Supervision Transportation Policy

Superintendent Erickson explained the additions to the district vehicles transportation policy.

Supervisor will be in charge of the students on the bus and the stops made. Primary supervisor will take into consideration bus drivers time when approving stops for shopping, etc. Keys are to be returned to the district drop box after using district vehicles. District vehicles are not to be stored at personal residences unless approved by the Superintendent.

K. Drivers Ed Infrastructure and Process

Superintendent Erickson requested that the discussion be moved to executive session. Board members agreed.

L. Drivers Ed/CUES Online/PHS Day Class

CUES has agreed to pick up the drivers Ed class that was dropped by electronic high school, but they are requiring that we have a teacher serve as a gatekeeper to ensure that students are enrolled and complete the class.

M. Policy Updates - Salary Lane Change 2060/Sub Pay 2095/Transfer Policy 2063

Superintendent Erickson referred board members to policy updates for Salary Lane Change, Sub Pay and Transfers. Jeff Barben stated that two of the teachers who had requested salary lane changes needed to be discussed by the board and suggested moving the discussion to executive session. Board members agreed.

N. New Policies First Readings – Admissions for Foreign Exchange Students, Fund Raising Activities, District Emergency Response Plans and Substitutes

Joyce Sudweeks discussed her experience with a foreign exchange student. There may be two more foreign exchange students coming into the district. Superintendent Erickson explained that the board needed to review the foreign exchange admission policy from the state and revise it for our district. We only need to make contact with the host family every month, not visit them. Superintendent Erickson will work with Gloria to revise the policy. Superintendent Erickson felt that we do not need to change the district emergency response plan. Superintendent Erickson referred the board members to the state policy on substitutes. Board needs to approve the substitute list. Long term substitutes shouldn't substitute more than 9 weeks.

O. Budget revisions

Jeff Barben reviewed the revised budget with board members. Board members moved the budget to action items.

P. Other

Superintendent Erickson shared the UCAS grading of the three schools with the board members. The grading includes both proficiency in growth and gives each school a letter grade. Circleville Elementary received a C grade, Oscarson received an A and Piute High School received a B grade. There are concerns among superintendents within the state with how the schools are graded and if the grading is fair and accurate.

V. Executive Session:

7:15 p.m. Motion was made by Erin Jensen to enter into executive session to discuss personnel. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

9:35 p.m.. Motion was made by Marty Morgan to return from executive session. Seconded by Erin Jensen. All voted Aye. Motion carried.

V. Action Items:

A. Approval of Board Minutes and Vouchers

Motion was made by Erin Jensen to approve the minutes of the June 2013 Board Meeting, June 2013 Budget Hearing and July 2013 Emergency Meeting, and to also approve vouchers #1171-1374. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

B. Master Schedule

Motion was made by Erin Jensen to adopt the 2013-14 Master Schedule. Seconded by Marty Morgan. All Voted Aye. Motion carried.

C. Head Wrestling Coach

Motion was made by Rickey Dalton to accept the hiring of Alan Raddon as the Head Wrestling Coach and ½ time PE/Health Teacher. Seconded by Marty Morgan. All voted Aye. Motion carried.

D. Sweeper

Motion was made by Rickey Dalton to accept the hiring of Taunya Pearson as the Activity Sweeper. Seconded by Erin Jensen. All voted Aye. Motion carried.

E. Cheer/Drill Advisors

Motion was made by Joyce Sudweeks to accept the hiring of Brooke Millett as the Head Drill/Cheer Advisor and Shaylee Beus and Heather Fautin as the Co-Assistant Cheer/Drill Advisors. Seconded by Rickey Dalton. All voted Aye. Motion carried.

F. Procurement Policy

Motion was made by Erin Jensen to adopt the Procurement Policy as written. Seconded by Marty Morgan. All voted Aye. Motion carried.

G. Amended Budget for FY2012-13 Final Budget

Motion was made by Erin Jensen to approve the amended final budget for FY 2012-13. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

H. Amended Budget for FY2013-14 Projected Budget

Motion was made by Erin Jensen to approve the projected budget for FY 2013-14. Seconded by Rickey Dalton. All voted Aye. Motion carried.

D. Migrant/ESL Paraprofessional

Motion was made by Rickey Dalton to accept the hiring of Shannon Gleave as the Migrant/ESL Paraprofessional. Seconded by Erin Jensen. All voted Aye. Motion carried.

VI. Information Items:

A. Suicide Prevention, Bullying Prevention Plan

B. A/B Schedule Research

C. ParentLink

D. New Classified Employees – Hourly Employees – Not Contracted

Motion was made by Marty Morgan to adjourn the August 2013 meeting of the Piute School District Board of Education. Seconded by Erin Jensen. All voted Aye. Motion carried.
Meeting Adjourned 9:50 p.m.