

OCTOBER 2012 BOARD MINUTES

The regular board meeting of the Piute Board of Education was held on October 9, 2012 at the District Office in Junction, Utah. President Elva Nielson called the meeting to order at 4:04 p.m. Present were Roger Westwood, Rick Dalton, Derrin Jensen, and Elva Nielson. Also present was Superintendent Shane Erickson and District Secretary Gloria Fox. Board member Erin Jensen and Business Administrator Jeff Barben were unable to attend. Guests at the meeting were Gary Allen, Jodi Johnson, Janetta Dalton, Laura Fullmer, Kathy Riddle, Devin Shakespear, Holly Nowers, Scott Colby and Shauna Bagley.

A work session of the Piute County School District Board of Education was held at 3:30 p.m.

I. Opening Remarks

Opening remarks were by Rickey Dalton.

President Elva Nielson welcomed everyone to Board Meeting.

II. Citizen Dialog:

President Nielson asked if any of the patrons in attendance had any questions. Gary Allen replied that he just wanted to see what goes on.

III. Discussion Items:

A. Recognition of School Administrators

Superintendent Erickson shared with the board members that Piute High School received a rating of 4th among the top 50 schools in Utah. Superintendent Erickson congratulated the high school staff and expressed his feeling that all staff are doing a good job. Superintendent Erickson paid special recognition to Janetta Dalton, Kennedy Sylvester, Shauna Bagley and Jodi Johnson for Principal's Week. He explained the difficulties they face in their jobs and thanked them for their excellence.

Superintendent Erickson noted the success of the Blood Drive at Piute High School that was done for an FBLA service project. Students, faculty and Superintendent Erickson donated blood. Board members thanked Shauna Bagley for organizing the blood drive.

B. Safe Schools Access Controls Systems

Phil Singleton will call in after 5:00 p.m.

C. Key use policy review final draft

Phil Singleton will call in after 5:00 p.m.

D. District Testing schedule

Superintendent Erickson made board members aware of the test dates and explained the ASVAB. The state of Utah has questions as to whether ASVAB is following FERPA, since the scores go directly to the military before parents are notified of the scores.

E. Emergency Plan and Protocols, Safe schools

Superintendent Erickson directed board members to the crisis information booklet that will be given to schools staff to help them to know what to do in emergencies. Teachers will need to be trained on protocol for emergency procedures. Melissa Gleave, a nurse with the Health Department will be doing mock training on how to handle crisis situations.

F. PHS Attendance Policy 3rd reading

Devin Shakespear updated the board members on the research he has done on attendance policies at other schools. Janetta Dalton asked if this policy was just for the high school. Devin replied that he researched the policy information for the high school, but it should work for the elementary schools as well. Devin expressed that there is confusion with the current policy. Parents aren't sure if they should call in or not. Parents also think that as long as they call the school to excuse their child, that child is excused for as many days as they miss. Devin expressed his feeling that restitution hours should be adjusted to 60 hours. Roger Westwood asked if he meant 60 hours per quarter. Devin stated that he did mean 60 hours per quarter. Devin explained that the janitors are helping but they feel pressure to sign off for kids. Holly Nowers stated that she felt the restitution hours needed to be geared toward tutoring to keep the focus on learning. Devin explained what the changes will be and how to implement them. Parents have called wanting help to get their kids to school. The policy will also help protect teachers with grade issues. Roger Westwood asked what the law is regarding students being absent. Devin replied that state law allows for 5 absences per year, but gives us the right to trump that. We are allowing students 20 absences each year, five per quarter. Superintendent Erickson suggested that Devin delete the parts of the policy that are underlined and bring the policy back to finalize in the November board meeting.

Devin Shakespear explained that we struggle using Comprehensive Guidance because they are written for big schools and we are small.

Devin Shakespear lead a discussion regarding ACT tests and how they help teachers and students. They have to option to get scores back. Roger Westwood asked how important the ACT test scores are to entering college. Holly Nowers stated that many colleges are going away from ACT and in many cases math is being tested separately. Superintendent Erickson explained the difference between the ACT and the testing with the new core curriculum. He doesn't think the ACT test will go away anytime soon.

President Nielson asked Devin Shakespear which students are invited to the meeting for sterling scholar program. Devin stated that all students are invited to come, but after they get the information it is left up to them primarily to determine if they want to be involved.

Devin Shakespear explained the Lincoln Technology Scholarship. It has helped students who were having a hard time graduating. Keton Durfey has received a scholarship for diesel mechanics.

Devin Shakespear stated that he would like to take 8th graders to show them the differences between what colleges and technical schools are and to show what can be taken after high school. He also explained his duties on Responsive Services, Individual Planning, System Support and Guidance Curriculum and asked the board members to sign the Comprehensive Guidance letter for him.

G. Progress with Performance Assessment for Teachers

Superintendent Erickson explained the evaluation tool proposed by the USOE and would like to have a board member serve on the Performance Assessment Committee. He explained that in order to be fair to the teacher and student test scores, it might not be put in place until 2014 instead of 2013. Jodi Johnson shared things she learned at the Managing Students training. President Nielson asked if there is a limit or expectation for this. Superintendent Erickson replied that there will not be until we get input from teachers. President Nielson stated that if a

teacher needs help, we can use this as a help not a criticism.” Janetta Dalton shared what she learned from the training. President Nielson asked if the committee will change from time to time and how many people would serve on the committee. Superintendent Erickson replied that there are about 12 members on the committee and we would like to have a board member on the committee as well.

H. Official Count Oct 1/Master Schedule Class Sizes

President Nielson directed the board members to the master schedule with student numbers. Superintendent Erickson reviewed the schedule and explained what the numbers meant and how the NESS funding has helped with the classes offerings for students. President Nielson asked about the elementary student numbers. Janetta Dalton stated that the number of students has increased at Circleville Elementary since the October 1 count.

I. Transportation Concerns/Bus Rotation Replacement

President Nielson reviewed the needs for the bus fleet and the age of the busses. Superintendent Erickson explained that Alpine School District has used buses that they have listed for bids. President Nielson asked what kind of busses were available and how much they would cost. She felt that we need to consider the cost of financing new busses versus buying older busses that can be paid off immediately. Derrin Jensen stated that there are a lot of miles on Scott's bus. Superintendent Erickson explained that Tina Sudweeks is doing research on the busses and what we need to do to keep the students safe with the cameras. Board members discussed handicap lifts and asked Superintendent Erickson to have Jeff get some figures for the November board meeting.

J. Adult Education Accreditation

Gloria Fox explained to the board members that the district needs to put the Adult Education program under the Piute High School Accreditation, which requires approval by the Board of Education.

K. R277-515 Utah Education Standards-Review Educator Conduct.

Superintendent Erickson reviewed the Utah Education Standards with the board members. He stated that the standards are necessary to protect the educator. Superintendent Erickson will review the standards with the Administrative Council. Janetta Dalton requested a copy of the standards. Superintendent Erickson stated that in public education we are always under a microscope and need to be transparent.

L. Potential FFA/Ag Science Program

Superintendent Erickson explained that he had asked CTE Director Don Yates about offering agriculture classes at Piute High School. We need to see if a teacher is interested in teaching agriculture in the future. Potentially Dan Springer, Tyrel Clove or Leslie Smith could teach an agriculture class. The district would need to establish a game plan and then approach the state for approval. President Nielson asked if there are grant monies available through the Farm Bureau. President Nielson asked Superintendent Erickson to talk with Verl Bagley to determine if there are options through Utah State University. Superintendent Erickson agreed to talk with Verl Bagley and further research the issue. Board members expressed that with our rural county, we should have students who want to take classes in agriculture

M. NESS Funding Plan Accomplishments/Goals 2013

Superintendent Erickson explained to the board members how our district has used the additional NESS funding. We were able to retain a teacher at Oscarson Elementary and replace two teachers at Piute High School. We have added an art class, a foreign language class, a medical anatomy class and expanded the math offerings at Piute High School. Superintendent Erickson encouraged the board members to start thinking for next year so we can take to legislation and show them what we would like to do. Board members would like to hear from teachers what they think and what their priorities are.

N. Possible Student School Board Member Representative

Superintendent Erickson expressed to the board that he would like them to consider a Student School Board member. President Nielson felt that it was worthy of consideration and noted that other school districts have a student representative. Superintendent Erickson explained what he felt the role of a Student board member would be and the guidelines that would be followed. He also expressed his concerns in dealing with sensitive subjects with a student board member. Superintendent Erickson asked the board members to think about the proposal and discuss it in the next board meeting.

O. Auto Reports

Superintendent Erickson expressed concern about the brake pedals on the Traverse that are needed for Drivers Education. He will have Craig Sudweeks look into the issue.

President Nielson suggested that the board members table the discussion with Phil Singleton on items B and C. Board members agreed.

IV. Executive Session

6:15 p.m. Motion was made by Derrin Jensen to enter into executive session to discuss personnel. Seconded by Roger Westwood. All voted Aye. Motion carried.

7:15 p.m. Motion was made by Rickey Dalton to return from executive session. Seconded by Roger Westwood. All voted Aye. Motion carried.

V. Action Items:

A. Approval of September Board Minutes and Vouchers

Motion was made by Derrin Jensen to approve the minutes of the September Board Meeting, and to approve vouchers #172-253. Seconded by Roger Westwood. All voted Aye. Motion carried.

B. Table Attendance Policy

Motion was made by Derrin Jensen to table discussion on the attendance policy until next meeting. Seconded by Roger Westwood. All Voted Aye. Motion carried.

C. Table Key Use Policy

Motion was made by Roger Westwood to table discussion on the Key Use policy until next meeting. Seconded by Derrin Jensen. All voted Aye. Motion carried.

D. Mr. Budge to Teach at Oscarson Elementary 2-3 hrs. every other week.

Motion was made by Roger Westwood to approve Mr. Budge teaching art at Oscarson Elementary for 2-3 hours every other week. Seconded by Derrin Jensen. All voted Aye. Motion carried.

E. 9th and 10th Explore Plan ACT

Motion was made by Roger Westwood to approve the 9th and 10th Explore Plan ACT. Seconded by Rick Dalton. All voted Aye. Motion carried.

F. Adult Education Accreditation.

Motion was made by Roger Westwood to approve the Adult Education program to be accredited through Piute High School. Seconded by Derrin Jensen. All voted Aye. Motion carried.

G. Business Administrator Increase and Dental Insurance

Motion was made by Roger Westwood to approve the salary increase of the Business Administrator from \$61,000 to \$64,483 and provide family dental insurance. Seconded by Derrin Jensen. All voted Aye. Motion carried.

VI. Information Items:

A. Legislative Updates

B. Parent Link Program

C. PHS Blood Drive

Motion was made by Derrin Jensen to adjourn the October meeting of the Piute School District Board of Education. Seconded by Rickey Dalton. All voted Aye. Motion carried.

Meeting Adjourned 7:40 P.M.